

NAME:

Please note: You should identify how you have met the Performance Criteria or Knowledge and Understanding by using the number you have given to the relevant activity in your application form

NOS	NOS ELEMENT	ELEMENT				
UNIT	TITLE	No.	Performance Criteria	HOW PERFORMANCE CRITERIA HAVE BEEN MET (using numbering from application form)	Knowledge & Understanding	HOW KNOWLEDGE AND UNDERSTANDING HAS BEEN OBTAINED (using numbering from application form)
1	<b>Work in a safe, effective and professional manner</b>					
	Contribute to the maintenance of health, safety and security at work	1.1	1 2 3 4 5 6		a b c d e f g h	
	Develop and maintain effective working relationships	1.2	1 2 3 4 5 6		a b c d e f	
	Manage yourself	1.3	1 2 3 4 5 6 7 8 9		a b c d e f g h i j	
	Conduct work in a professional and	1.4	1 2		a b	

	ethical manner		3 4 5 6 7 8 9		c d e f g h	
<b>2</b>	<b>Prepare to assess the energy performance of new build dwellings in order to produce Energy Performance Certificates</b>					
	Agree and confirm instructions to Undertake assessments of the energy performance of new build dwellings	2.1	1 2 3 4 5 6 7		a b c d e f g h i j k l	
	Obtain the information required to Undertake assessments of the energy performance of new build dwellings	2.2	1 2 3 4 5 6		A b c d e f g h	
<b>3</b>	<b>Assess the energy performance of new build dwellings in order to produce Energy Performance</b>					
	Conduct assessments of the energy performance of new build dwellings	3.1	1 2		a b c d e f g h i j k	

					l m	
	Maintain records assessments of the energy performance of new build dwellings	3.2	1 2 3 4 5 6 7		A b c d e f g h i	
<b>4</b>	<b>Produce Energy Performance Certificates</b>					
	Produce Energy Performance Certificates	4.1	1 2 3 4 5		a b c d e f g h i j	
	Issue Energy Performance Certificates and explain their contents	4.2	1 2 3 4		a b c d e f g	

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_